



Cleanaway Community Benefit Fund

Supporting a sustainable community

Objective

Establish a \$50,000 *Community Benefit Fund* budgeted FY18/19, to encourage applications from Friends groups, not for profit organisations, schools, volunteers and environmental groups, within a 5km radius of the Melbourne Regional Landfill.

The fund aims to support sustainable enterprises, environmental regeneration projects, waste reduction initiatives, and/or programs that promote community collaboration, health and well-being, community events, sporting activities, training courses or employment schemes.

Examples include:

- Implementing a practical activity or project that improves the local environment.
- Tree planting or other type of environmental regeneration program.
- Construction of gardens, greenhouses or compost systems to promote waste reduction.
- Installation of solar panels at school or a community building
- Purchasing additional recycling bins in schools or community buildings to increase recycling.
- Charitable pursuits that support communities in need
- Events or programs that encourage community connectivity, health and well-being.

Key Milestones

1. Advertise call for Expressions of Interest – **27 February 2019**
2. Invitations sent to targeted groups to apply – **27 February 2019**
3. Applications close - **5pm 29 March 2019**
4. Applications assessed – **12 April 2019**
5. Successful applicants are notified – **19 April 2019**
6. Agreements signed – **3 May 2019**
7. Funds distributed – **17 May 2019**
8. Funding period expires and grant projects to be completed– **17 May 2020.**

Fund Guidelines

Applications

Call for community applications will be completed as follows:

1. Call for Expressions of Interest to be advertised in local newspapers – Caroline Springs Community Update and Melton Leader newspaper.
2. Invitations to Friends groups, charitable or not for profit organisations, environmental agencies, and volunteer groups within a 5km radius of the Melbourne Regional Landfill.
3. Invitations to schools in Caroline Springs, Deer Park, Derrimuit, Ardeer, Cairnlea and Albanvale.
4. Exposure on Council websites (Melton and Brimbank)
5. Social media promotions.

Eligibility Criteria

To be eligible for the grant funding:

1. Must be a Friends Group, charitable or not for profit organisation, environmental agency, school or volunteer group.
2. Project must align with the assessment criteria and benefits the community or environment within a 5km radius of the Melbourne Regional Landfill.
3. Project must be completed within 12 months.
4. Groups can only apply for one grant per financial year.

Ineligible Projects

Applications will not be considered if:

- Project does not align with the funding criteria and/or guidelines provided.
- Applications are not completed or submitted using the appropriate paperwork.
- Commercial enterprises.

Assessment Process

Applications to be assessed against the following criteria:

1. Capacity of the applicant to deliver on project outcomes.
2. Clearly defined project aims.
3. Alignment with grant funding objectives
4. Realistic budget including quotes.

All applications to be assessed using the following weighted criteria:

Project idea? (20%)

- What are the objectives and aims of the project?
- How does the project contribute to the objectives of the grant?
- How will the project's success be measured?

Potential to achieve improved sustainability or community well-being? (30%)

- How will the project benefit the local community?
- How will your project assist to achieve positive environmental outcomes?
- How will the project be adopted within your area to ensure continuous behavioural change?

Longevity of project (20%)

- What long term benefits will your project have on the local community or local environment?
- How long will the proposed system/improvement last?

Project innovation / non-duplication of existing service (20%)

- Does your project offer a new initiative or opportunity?
- Does your project promote community well-being or sustainability?

Timeline and Budget (10%)

- Has a detailed budget detailing all monetary and in-kind support been provided?
- Has a timeline that estimates when key objectives and tasks will be undertaken and completed by been provided?

Review Panel

Applications for grants to be assessed by a panel consisting:

- Up to two representatives from Cleanaway
- One representative from Melton Council
- One representative from Brimbank Council
- One community representative

The review panel will assess all applications and submit its recommendations for final endorsement to Cleanaway's General Manager, Collections Victoria.

Conditions

- Successful applicants must enter into a Funding Agreement and adhere to all conditions outlined in the agreement.
- Recipients must provide quarterly updates outlining progress of funded project.
- A copy of your current Public Liability Insurance Certificate (minimum \$10 million) and/or other agreed insurance arrangements must be submitted as part of your application.
- A copy of your budget outlining the project.
- Any in-kind contribution in support of your project must be detailed in your application form.

For further information contact:

Olga Ghiri - Stakeholder and Community Engagement Manager

Olga.ghiri@cleanaway.com.au