



Melbourne Regional Landfill Community Benefit Fund \$50,000 Round 4 Supporting sustainable living and a healthy community

Objectives

Cleanaway is proud to launch **Round 4 of its \$50,000 Melbourne Regional Landfill Community Benefit Fund**, to support community projects, waste reduction initiatives, community events, sporting activities and/or programs that promote community health and well-being.

Applications for funding between \$2,000 and up to \$10,000 will be considered from not for profit organisations, Friends Groups, welfare agencies, schools or environmental groups located in Caroline Springs, Deer Park and surrounding areas.

Examples of eligible funding projects include:

- Activities that enhance the local environment such as tree planting, litter collection or other types of environmental regeneration programs.
- Construction of gardens, greenhouses or compost systems to promote waste reduction.
- Installation of solar panels or additional recycling bins in schools or community buildings.
- Charity groups or welfare programs that support communities in need.
- Sporting activities or community events that promote community inclusion and well-being.
- Training or employment assistance schemes.

Key Milestones

1. Call for Applications in local publications and social media – **22 August 2022**
2. Invite eligible community groups to apply – **22 August 2022**
3. Closing date for applications - **23 September 2022**
4. Applications assessed – **30 September 2022**
5. Notify successful applicants – **10 October 2022**
6. Agreements to be signed – **17 October 2022**
7. Funds distributed – **31 October 2022**
8. Grant Projects completed – **31 October 2023**

Grant Guidelines

Applications

Cleanaway will publicly promote the availability of the Fund as follows:

1. Advertise for Expressions of Interest in local newspapers:
 - *Caroline Springs Community Update*
 - *Cairnlea Community Update*
 - *Melton and Moorabool Star Weekly newspaper*
 - *Brimbank and Northwest Star Weekly newspaper*
2. Promote on Melton and Brimbank Council websites.
3. Promote on Cleanaway website.
4. Advertise in local publications and promote on social media.

Eligibility Criteria

To be eligible for the grant funding:

1. Must be a Friends Group, charitable or not for profit organisation, environmental agency, school or volunteer group located in Caroline Springs, Deer Park or neighbouring area.
2. Project must align with the assessment criteria and/or provide tangible benefits to the community or the local environment.
3. Project must be completed within 12 months.
4. Eligible groups may only apply for one grant per financial year.

Ineligible Projects

Applications will not be considered if:

- Project does not align with the funding criteria and/or guidelines provided.
- Applications are not completed or submitted using the appropriate paperwork.
- Commercial enterprises.

Assessment Process

Review Panel

Applications for grants to be assessed by a panel consisting of:

- One representative from Cleanaway
- One representative from Melton Council
- One representative from Brimbank Council
- One community representative from Cleanaway's *Melbourne Regional Landfill Community Representative Group (MRLCRG)*

The review panel will assess all applications and submit its recommendations for final endorsement.

Applications to be assessed against the following criteria:

1. Capacity of the applicant to deliver on project outcomes.
2. Clearly defined project aims.
3. Alignment with grant funding objectives
4. Realistic budget including quotes.

All applications to be assessed using the following weighted criteria:

Project idea? (20%)

- What are the objectives and aims of the project?
- How does the project contribute to the objectives of the grant?
- How will the project's success be measured?

Potential to achieve improved sustainability or community well-being? (30%)

- How will the project benefit the local community?
- How will your project assist to achieve positive environmental outcomes?
- How will the project be adopted within your area to ensure continuous behavioural change?

Longevity of project (20%)

- What long term benefits will your project have on the local community or local environment?
- How long will the proposed system/improvement last?

Project innovation / non-duplication of existing service (20%)

- Does your project offer a new initiative or opportunity?
- Does your project promote community well-being or sustainability?

Timeline and Budget (10%)

- Has a detailed budget detailing all monetary and in-kind support been provided?
- Has a timeline that estimates when key objectives and tasks will be undertaken and completed by been provided?

Conditions

- Successful applicants must enter into a Funding Agreement and adhere to all conditions outlined in the agreement.
- Recipients must provide quarterly updates outlining progress of funded project.
- A copy of your current Public Liability Insurance Certificate (minimum \$10 million) and/or other agreed insurance arrangements must be submitted as part of your application.
- A copy of your budget outlining the project.
- Any in-kind contribution in support of your project must be detailed in your application form.

For further information contact:

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