

**GUILDFORD MATERIALS RECOVERY FACILITY REDEVELOPMENT
COMMUNITY REFERENCE GROUP (CRG)****MEETING MINUTES**

Thursday 5 November 2020 4:00 pm to 5:00 pm

Venue: Zoom video conference

ATTENDEES AND DISTRIBUTION	
PRESENT	
John Mulholland	Cleanaway, Regional Manager WA
Les Egerton	Cleanaway, Environmental Business Partner
Ian Hocking	Cleanaway, Project Manager
Sang Chi	Cleanaway, Manager of Business Recycling
Vera Waldby	City of Swan, Place Manager and Stakeholder Relations
Barbara Dundas	Guildford Association, President
Lenda Oshalem	Facilitator
Cale Black	Newgate Communications
APOLOGIES	
Cassie Rowe	State Member of Parliament, Member for Belmont
Robert Watson	South Guildford Community Association, Secretary
Gregory Peterson	Member of the Bassendean Preservation Group; Friends of Bindaring Park

Item	Description	Action
1	INTRODUCTIONS/ATTENDEES/APOLOGIES	
1.1	Apologies were received for Cassie Rowe, Robert Watson and Gregory Peterson.	
2	CONFIRMATION OF MINUTES AND REPORT ON ACTIONS	
2.1	Lenda Oshalem confirmed that all action points from the previous minutes had been completed. With minor changes to the meeting notes requested by Barbara Dundas, the meeting notes of Thursday 3 September 2020 were approved.	ACTION Lenda Oshalem will action the notes being published on the Cleanaway website.
2.2	Barbara Dundas asked if it were appropriate for the Guildford Association to share the Cleanaway link on the Association's website. Lenda Oshalem confirmed it was appropriate to do so.	
3	DEVELOPMENT PROCESS UPDATE	
3.1	Current Status: Ilan Hocking said that Cleanaway expects the building on the site to be finished in the week of 9 December 2020. The process of equipment installation commences on 6 November 2020, and Cleanaway is commencing wet commissioning in the facility at the end of March.	
4	QUESTIONS FROM CRG MEMBERS	
4.1	Community exposure to fumes – Barbara Dundas asked Cleanaway to describe how it will prevent community exposure to fumes in the event of a fire to the community. Ilan Hocking said that requirements in the National Construction Code (NCC) refers to smoke management and the safety of fire brigades in buildings. Ventilation must be included in building design to comply with the NCC. In the event of a fire, industrial facilities must have ventilation such as exhaust fans, and that whenever and wherever there is a fire from an industrial building, fumes will be emitted from the facility. Barbara Dundas noted that the community will be affected by fumes in the event of a fire. Ilan Hocking said that the new facility has a large range of firefighting enhancements developed with fire engineers, working to minimising significant events such as those in the past. The aim is to extinguish and contain fires as soon as possible. Fumes will come from a fire as a result of the nature of design requirements under the NCC.	

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	<p>Barbara expressed concerns that if a fire were to happen in the new facility, that the community would be exposed to emissions, and said that a facility with a likelihood of fire should not be near a residential area, and that there should be a plan in place for residents to evacuate or move out.</p> <p>John Mulholland said that the location of the facility has been established. He highlighted the controls in place mentioned by Ian Hocking are significantly better and above what is required by guidelines, and that if there were a fire it would be better controlled. John Mulholland reiterated Ian Hocking’s statement on the inevitability of fumes in the event of a fire. John Mulholland said that Cleanaway are reliant on DFES to communicate to the community the appropriate advice in the event of a fire.</p> <p>Barbara Dundas asked if it was the role of DWER or DFES to monitor fumes in the event of a fire.</p> <p>John Mulholland said that DWER is positioned to monitor the worst of emissions.</p> <p>Barbara Dundas said that should DWER be called out, that there should have more than one monitor in place, and that Cleanaway should consider that as an option for themselves to perform permanent monitoring.</p> <p>Lenda Oshalem clarified that Cleanaway cannot be responsible for regulating themselves and should be the role of DWER or DFES as the responsible agency.</p> <p>Barbara Dundas asked if DFES or DWER could provide the processes they follow for monitoring to the CRG, and if the CRG could provide feedback on these processes.</p> <p>John Mulholland replied that providing feedback on those processes is outside of the remit of the CRG.</p>	<p>ACTION</p> <p>Lenda Oshalem will seek advice from DFES and DWER on their processes for monitoring fumes in the event of a fire, and provide this information to the CRG for the next meeting.</p>
4.2	<p>DFES Report –</p> <p>Barbara Dundas asked if Cleanaway could table a copy of the DFES Report to the CRG.</p> <p>John Mulholland confirmed that Cleanaway will email a copy of the DFES Report to members of the CRG and the report will be publicly available as soon as practicable on the Cleanaway website.</p>	<p>ACTION</p> <p>Lenda Oshalem will email a copy of the DFES Report to members of the CRG and will make it publicly available on the CRG website.</p>
4.3	<p>PFAS contamination –</p> <p>Barbara Dundas asked Cleanaway what measures will be in place for the prevention of the spread of PFAS from the onsite groundwater when earthworks commence.</p> <p>Ian Hocking said that the process is part of the construction plan of the builder and that all excavations are above the water table. Any soil from excavation will be</p>	

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4.4	<p>used as backfill. While soil is on the concrete hardstand, all stormwater drains will be blocked off so soil cannot escape the site in the event of rain.</p> <p>Barbara Dundas asked if the soil has been tested for toxins.</p> <p>Ian Hocking said that Cleanaway is not required to test the soil that is being kept on site, and if there is any residual soil left it will be tested and determined where it could be disposed of before being removed from the site.</p> <p>DWER involvement in CRG – Barbara Dundas asked Cleanaway if DWER could be invited to a meeting of the CRG to discuss its processes.</p> <p>Les Egerton said that DWER was initially invited to the CRG, but as assessors of the licence they determined that it was not prudent to attend. He said he was happy to invite them again in case this has changed.</p>	<p>ACTION Les Egerton will reach out to DWER and invite them to attend the next CRG meeting.</p>
5	<p>OTHER BUSINESS</p> <p>No other business items.</p>	
6 6.1	<p>PROPOSED FUTURE MEETING DATES</p> <p>Date of next meeting - Lenda Oshalem proposed the next meeting date:</p> <ul style="list-style-type: none"> • 4:00pm, Thursday 21 January 2021 <p>Barbara Dundas and Lenda Oshalem noted the number of apologies for this meeting and the CRG resolved to discuss the date of the next meeting with other members of the CRG via email before confirming.</p>	<p>ACTION Lenda Oshalem will email CRG members with the proposed date and time of the next meetings and confirm via email.</p>