

**Dardanup Landfill
Community Reference Group (DLCRG)**

MEETING Minutes

Thursday 26 November 2020

4:30 pm to 6.00 pm Meeting

Cleanaway Landfill Office - Lot 2 Banksia Road, Dardanup

Item	Description
1	Attendees:
	Ian Trigwell (IT) Community Member
	Ellen Lilly (EL) Community Member
	Neil Nicholson (NN) Shire of Dardanup Environmental Health Officer
	John Mulholland (JM) Cleanaway – Regional Manager
	Liz Storr (LS) Independent Facilitator, Storybox
2	Apologies: Graham Yuill, James Szabadics, Susan Oosthuizen, Sally Carlton.
3	Receipt and Acceptance of Previous Meeting Notes Moved as an accurate record of the meeting: Ian Trigwell – and accepted by the group.
4	Group Membership Shane Schwarze resigned as Operations Manager in September as he was offered a position elsewhere. JM acknowledged Shane's commitment and expertise during his short term with Cleanaway. Currently JM is on site for two days per week and Team Leader, Barry Westbrook, is acting in a senior capacity for now. JM is recruiting for a new Operations Manager.

Item	Description
5	<p>Matters arising from previous meeting(s)</p> <p>5.1 Fire audit</p> <ul style="list-style-type: none"> • EL queried whether the DFES Fire Audit had been completed and whether a copy of the report was available. • JM confirmed the audit was complete and the site's fire plan has been amended as follows: <ul style="list-style-type: none"> ○ Standpipes adjusted so they can pump straight into water carts. ○ Couplings on water trucks changed so they can feed DFES trucks (universal fittings). ○ Reticulation system from pond along both sides of the site for vegetation but also for use in fire control if needed. ○ Signage at site entry upgraded with site maps that show turnaround areas, drinking water etc. ○ Fire plan sent back to DFES for their review and will be submitted to Council for release with the site's Master Plan. • EL is keen to see any deficits rectified and communicated, especially without an Operations Manager on site, so that everyone knows what is planned. Bushfire brigade trucks can't get all the way along the southern boundary if there is a bushfire, they have to use the inner road. • JM confirmed that – <ul style="list-style-type: none"> ○ the best people to managed fire access are the team members on site. ○ Southern boundary road is being upgraded as part of the stormwater management plans which will allow fire trucks to go all the way along there. Currently the track is not suitable at the top end. Work to be completed by March 2021. <p>5.2 Radiation Council Report</p> <ul style="list-style-type: none"> • EL asked for a copy of the Radiation Report for the Tronox cell as the community is keen to know what the radiation readings are. • JM explained that the outcomes of the radiation monitoring will form part of the overall Master Plan package to be submitted to Council. <p>ACTION - 2020-7: JM to check if the radiation report can be made available to CRG members and community.</p>
6	<p>Standard agenda items</p> <p>6.1 Operational Updates</p> <p>6.1.a <u>Current Operational Activities</u></p> <ul style="list-style-type: none"> • Cell 7 is filled and level across the top. • Cell 8 is nearing end of construction. • The 'scar' has some green growth on the top now following hydromulching and seeding. Grass tufts at a density of around 150-200mm. • NN indicated he is currently reviewing the site's Dust Management Plan and is interested in dust control along that face. • Power poles have nearly all been removed with approximately 200tn targeted to leave first week of December

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	<p data-bbox="256 259 612 286">6.1.b <u>Changes to Operations</u></p> <ul data-bbox="304 304 683 331" style="list-style-type: none"> <li data-bbox="304 304 683 331">• Nothing significant to report. <p data-bbox="256 394 600 421">6.1.c <u>Planning Applications</u></p> <ul data-bbox="304 439 1426 860" style="list-style-type: none"> <li data-bbox="304 439 1426 582">• Master Plan for the site is targeted to go to Council for the December meeting. This includes a summary document that leads into all of the detailed management plans such as dust, noise, fire, remediation etc. Some of the plans crossover between DWER and the Shire such as noise and dust. <li data-bbox="304 600 1374 663">• Plans for Cells 9, 10 and 12A – Cleanaway is working with DWER to be reviewing plans for these concurrently with the overall licence review. <li data-bbox="304 680 1374 860">• EL queried the status of any Development Application for the block next door for another Tronox cell or workshop. JM confirmed that planning for another Tronox cell has not progressed and there is no commercial agreement in place for this. No Development Application has been submitted for the workshop as the location for this has not yet been determined. <p data-bbox="256 922 668 949">6.1.d <u>Environmental Applications</u></p> <ul data-bbox="304 967 1426 1550" style="list-style-type: none"> <li data-bbox="304 967 1426 1550">• Application for 390Ktpa to DWER – JM update – <ul data-bbox="373 1008 1426 1550" style="list-style-type: none"> <li data-bbox="373 1008 1426 1075">○ John confirmed the volume increase not required due to volume losses, however confirmed DWER had communicated they were unlikely to grant regardless. <li data-bbox="373 1093 1426 1191">○ EL asked if Wren Oil rags were being taken by the site. JM stated they were not, to his knowledge but that mostly empty IBCs had been coming, which Cleanaway doesn't want, and this has now also stopped. <li data-bbox="373 1209 1426 1352">○ Cleanaway met with DWER who have indicated they will not approve a licence increase until they have done a full licence review. DWER is now doing a licence review to see if the site is compliant with its current licence conditions and if the points in the licence are relevant controls for the hazards associated with the site. <li data-bbox="373 1370 1426 1550">○ EL stated that DWER has never done a full licence review for the site and only looks at applications or amendments in isolation rather than the cumulative impacts. JM confirmed this is being done now and will take about 6 months. During this time DWER may assess other licence amendment applications for the site concurrently. This may affect the proposed new crushing and screening operation. <p data-bbox="256 1608 585 1635">6.1.e <u>Complaints received</u></p> <ul data-bbox="304 1653 1426 1921" style="list-style-type: none"> <li data-bbox="304 1653 1426 1760">• EL indicated that it has been really useful when JM provides advice to the CRG members about complaints or incidents that relate to or potentially impact the community. Having this information help CRG members to answer community questions or calls about incidents. <li data-bbox="304 1778 1426 1921">• EL gave the example of a complaint she received from a resident suggesting that trucks were going up Ferguson Road between 1am and 3am. JM was able to confirm that it wasn't Cleanaway traffic, and this helped to shut down the community concern (about Cleanaway operations) quickly.

Item	Description
	<p>6.1.f <u>Other operational items</u></p> <ul style="list-style-type: none"> • JM advised that the site had received two prosecutions from DWER as follows - <ul style="list-style-type: none"> ○ (1) failure to cover at end of day with 150mm of an inert product <ul style="list-style-type: none"> ▪ Once the prosecution was communicated to Cleanaway, the practice was stopped immediately, and improvements made. ▪ There is a requirement to ensure 150mm of Class 1 material covered the area. It has taken a long time for the site to address this and get the management right. There may be another prosecution coming as a result of the time taken. ▪ EL queried if the flocculant contributed to fire. JM confirmed that it doesn't but if there is not a complete seal over the material and oxygen can get into the fill, then a fire could continue once started. ○ (2) failure to store drill mud on 200mm sacrificial sand layer <ul style="list-style-type: none"> ▪ EL queried what is in the slurry. JM confirmed there are hydrocarbons. ▪ Rectification includes adding a fixate, putting the material in a stockpile, testing samples to ensure solidification and then relocation to the landfill.
	<p>6.2 <i>Environmental Management and Compliance Update</i></p> <p>6.2.a <u>Groundwater Monitoring</u></p> <ul style="list-style-type: none"> • Overview to be provided at next meeting (Action item carried forward). <p>6.2.b <u>Stormwater Management and Monitoring</u></p> <ul style="list-style-type: none"> • Nothing significant to report. <p>6.2.c <u>Dust Management</u> (JM provided update)</p> <ul style="list-style-type: none"> • Dust monitors were installed last week in three locations across the site. Locations were determined by the consultancy doing the monitoring, based on location of receptors and where dust goes over the boundary. The monitors will be in place for 6 months. • For the first month, the monitors are tracking baseline data and identifying trigger levels by measuring particulates. If the trigger levels are reached, an SMS is sent to Cleanaway representatives who investigate / respond. After the first month, the triggers will be known, and the operational changes needed to address. • EL is interested in seeing the patterns over this first month, even at night when the site is not operating. • JM advised that delivery of the new water cart has been delayed until 18 December, so a water cart has been hired for now. The Cleanaway water truck is currently out of action for repairs and so a second hire cart is due tomorrow. <p>6.2.d <u>Litter Management</u></p> <ul style="list-style-type: none"> • The surrounding bush is much better than it has been, but a deep clean is needed. <p>6.2.e <u>Landfill Remediation</u></p> <ul style="list-style-type: none"> • Nothing significant to report.

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	<p>6.2.f <u>Other Operational Items</u></p> <ul style="list-style-type: none"> Nothing significant to report.
7	<p>Other business</p> <p>7.1 Letter box drop to the community</p> <ul style="list-style-type: none"> JM prepared and had distributed a flyer to the community which addressed three areas – <ul style="list-style-type: none"> How to contact the site with a complaint or query, Achievements of the CRG, and How to apply for sponsorship. <p>7.2 Sponsorship</p> <ul style="list-style-type: none"> Cleanaway has agreed to provide sponsorship, in partnership with the Shire, for some local young people to go on the Sail Training Ship Leeuwin as a youth development program. Sponsoring individuals is a new approach for Cleanaway as the company prefers to support groups. JM indicated he intends to follow up with participants to see how they can share their learning with the local community. IT suggested that JM contact the bushfire brigades about potential sponsorship support. <p>7.3 Methane</p> <ul style="list-style-type: none"> IT queried if when a cell is sealed, does methane get captured in the cell or can it still be burnt off by the flare. JM confirmed that even when sealed, methane continues to be extracted and burnt off by the flare until all gone. <p>7.4 Bullet holes</p> <ul style="list-style-type: none"> As per email circulated to the CRG, bullet holes were discovered in pipes to the leachate pond sprinkler system and in the life ring hanging at the pond. The incident was reported to the Police. JM explained the location and expressed his concern that if a bullet was shot through the liner, it would be undiscoverable. EL explained that she had checked with other nearby residents and no one had heard any shooting. EL recommended that Cleanaway install signage around the perimeter of the site indicating that there is camera surveillance. <p>7.5 Site tour</p> <ul style="list-style-type: none"> Following the meeting, JM took EL and IT on a short drive around site to view activities.
8	<p>Date of next meeting</p> <ul style="list-style-type: none"> Normal meeting – early February 2021, date to be advised.

ACTIONS

No.	Action item	Resp.	Status
<i>Actions from previous meetings</i>			
2020-1	SC to provide design detail for Cells 1, 2 and 12A.	SC	Will be addressed with the Master Plan is released
2020-3	On website, explain RL and link to information on the related Standard.	SC	Will be addressed with the Master Plan is released
2020-4	On website, depict Cleanaway site as separate to regional compost facility, including completed activities.	JM	Will be addressed with the Master Plan is released
2020-5	Agenda item for next meeting to focus on groundwater monitoring and the results including how to interpret the reports, the rationale behind the testing regime.	SC	Carried over to first meeting of 2021
2020-6	Suite of documents that Cleanaway is submitting to the Shire to be presented to the CRG on Thursday 15 October 2020 at 5pm	JM	Will be addressed with the Master Plan is released
<i>New actions arising from this meeting</i>			
2020-7	JM to check if the radiation report can be made available to CRG members and community	JM	
<i>Closed out</i>			
2020-2	<i>On website, change email address to something like dardanupcommunity@cleanaway.com.au for community contacts.</i>	<i>JM</i>	<i>Completed</i>