

Notification Protocol

Cleanaway Pty Ltd

2 Balbu Close, Beresfield NSW 2322

EPA Site Licence Number 21289

Protocol for Industry Notification of Pollution Incidents

Effective 6 February 2012 all NSW sites licensed with the EPA are required to **immediately notify each** of the relevant authorities when material harm to the environment is caused or threatened.

All the below authorities must be notified not just the appropriate regulatory authority

- 1 **Call 000 if the incident presents an immediate threat to human health or property.** Fire and Rescue, the NSW Police and the NSW Ambulance are the first responders responsible for controlling and containing incidents.
- 2 If the incident does not require an initial combat agency, or once the 000 call has been made, notify the relevant authorities in the following order:

Environment Protection Authority	13 15 55
The NSW Ministry of Health	(02) 9391 9000 or After hours 95156111 ask Public Health Officer on call
Safe Work NSW	13 10 50
Newcastle City Council	(02) 4974 2000
Comcare	1300 366 979
Fire and Rescue	000
Fire and Rescue without immediate Threat	1300 729 579
Environment Protection Authority	13 15 55

Also call CWY Spill response 1800 SPILLS (1800 774 557), if appropriate.

In the event of a notifiable incident, the following neighbours will also be contacted by phone or in person, as appropriate under the circumstances.

Business name	Contact Number
Caltex	(02) 4964 4162
Allweld Services	1300 663 888
Bradford – Gyprock Trade	(02) 4033 6200
F3 Motor Auctions	(02) 4028 6615
Full Throttle Garage & BBQ	0457 772 677

Business name	Contact Number
Prosegur	(02) 4949 4000
Reece Civil	(02) 4041 6010
EWH Food Services	(02) 4985 3000
Fenner Dunlop	(02) 4067 6000
CH2 – Clifford Hallam Healthcare	(02) 4914 0100
KCE Pty Ltd	(02) 4922 5000
SRK Consulting	(02) 4922 2100
Clever Patch	1300 836 522
CDA Trade Supplies	(02) 4964 4277
Beavis Pty Ltd	(02) 4966 2933
Quarry Mining and Construction Equipment	(02) 4966 5028
Other Potentially Affected Neighbours	Notify Potentially affected neighbours in conjunction with Fire Brigade notification system

Impacts on the broader community are variable and depend on location, or other factors such as wind direction and velocity. In the event of a pollution incident occurring (such as a Fire) which has the potential to impact residential areas, communication methods will be used on a case by case basis and in all situations Cleanaway will liaise with Newcastle City Council Regional Council and Fire and Rescue to provide early warnings to directly affected residents by the mechanisms described below. Early warnings are to include details of what the imminent incident is and how those affected can prepare and respond to the incident. The notification shall provide specific information to the neighbouring properties and local community, so it can minimise the risk of harm.

In the event of a pollution incident Cleanaway, in consultation with Newcastle City Council, will attempt to provide early warning to directly the community by the following mechanisms as appropriate:

- Telephone calls or door knocking (where appropriate);
- Mail box drops;
- Warning signs;
- Local media source (radio/newspapers);
- Newcastle City Council webpage updates and media releases; and
- Newcastle City Council website address is <https://www.newcastle.nsw.gov.au/Home>