

Notification Protocol

Cleanaway Equipment Services

99 Kyle Street, Rutherford NSW 2320

EPA Site Licence Number 11383

PROTOCOL FOR INDUSTRY NOTIFICATION OF POLLUTION INCIDENTS

Effective 6 February 2012 all NSW sites licensed with the EPA are required to **immediately notify each** of the relevant authorities when material harm to the environment is caused or threatened.

All the below authorities must be notified not just the appropriate regulatory authority

- 1 **Call 000 if the incident presents an immediate threat to human health or property.** Fire and Rescue, the NSW Police and the NSW Ambulance are the first responders responsible for controlling and containing incidents.
- 2 If the incident does not require an initial combat agency, or once the 000 call has been made, notify the relevant authorities in the following order:

Environment Protection Authority	131 555
The NSW Ministry of Health	(02) 9391 9000
Newcastle Public Health Unit	(02) 4924 6048 (02) 4924 6477 (after hours)
Safe Work NSW	13 10 50
Maitland City Council	(02) 4934 9700
Fire and Rescue	000
Fire and Rescue without immediate treat	1300 729 579
Comcare	1300 366 979

Also call CWY Spill response 1800 SPILLS (1800 774 557), if appropriate.

In the event of a notifiable incident, the following neighbours will also be contacted by phone or in person, as appropriate under the circumstances.

Business Name	Contact Number
Cleanaway Refineries	02 4939 1150
Goldsprings Heavy Haulage	02 4932 0622
Truck Fit	02 4932 8421
Farrelly Construction Services Pty	02 4932 4771

Kennards Hire Rail	02 4035 9400
Maitland Fabrications	02 4932 2500
Other Potentially Affected Neighbours in Rutherford industrial area	Notify potentially affected neighbours in conjunction with Fire Brigade notification system

Impacts on the broader community are variable and depend on location, or other factors such as wind direction and velocity. In the event of a pollution incident occurring (such as a Fire) which has the potential to impact residential areas, communication methods will be used on a case by case basis and in all situations Cleanaway will liaise with Maitland City Council and Fire and Rescue to provide early warnings to directly affected residents by the mechanisms described below. Early warnings are to include details of what the imminent incident is and how those affected can prepare and respond to the incident. The notification shall provide specific information to the neighbouring properties and local community, so it can minimise the risk of harm.

In the event of a pollution incident Cleanaway, in consultation with Maitland City Council, will attempt to provide early warning to directly the community by the following mechanisms as appropriate:

- Telephone calls or door knocking (where appropriate);
- Mail box drops;
- Warning signs;
- Local media source (radio/newspapers);
- Maitland City Council webpage updates and media releases; and
- Maitland City Council website address is www.maitland.nsw.gov.au