

MEETING NOTES

Thursday 22 November 2018

6:15 pm to 8.20 pm

Venue: Cleanaway Landfill Office - Lot 2 Banksia Road, Dardanup

| ATTENDEES & DISTRIBUTION | |
|--------------------------|--|
| PRESENT | |
| Ian Watkins | IW Projects - Facilitator |
| Ian Trigwell | Community Member |
| James Szabadics | Community Member |
| Cr Janice Dow | Shire of Dardanup Councillor |
| Louis Sparks | Cleanaway – Engineering Manager |
| Steven Davis | Cleanaway – Operations Supervisor |
| APOLOGIES | |
| Olga Ghiri | Cleanaway – Stakeholder & Community Engagement Manager |

| Item | Description | Action |
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| 1 | INTRODUCTION | |
| 1.1 | Ian Watkins welcomed the Community Reference Group (CRG) and explained the purpose of the group. Numerous community positions still available. | |
| 1.2 | Round table introduction of all group members. | |
| 2 | OBJECTIVES AND COMMITMENTS | |
| 2.1 | Ian Watkins summarised the draft Group Objectives and Commitments. General discussion on the document. No changes highlighted at the meeting. Group requested to review the draft document and get back to Ian Watkins with any comments or proposed drafting changes. | All |
| 3 | TERMS OF REFERENCE | |
| 3.1 | Ian Watkins summarised the draft Group Terms of Reference. General discussion on the document. Section 8 – Operating Procedures and Principles; meeting time changed to 5.30 to 7.30. Group requested to review the draft document and get back to Ian Watkins with any additional comments or proposed drafting changes. | All |
| 4 | COMMUNICATION | |
| 4.1 | Discussion on the need for open communication about community concerns. Steve Davis, the Landfill Supervisor is the primary contact person to be phoned if there are community concerns about facility operations. Louis Sparks is the secondary contact person if Steve Davis is not available or concerns remain. The group members are welcome to contact Ian Watkins in the event that neither Steve nor Louis are unavailable or the concerns remain. | Note |

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| 4.2 | Cleanaway to arrange for a press release in the local paper advising the community of the establishment of the CRG. | Louis Sparks |
| 5 | <p>STANDARD AGENDA ITEMS</p> <p>5.1 Future agenda items were discussed and agreed as follows:</p> <ul style="list-style-type: none"> • Operational Updates: <ul style="list-style-type: none"> • Current Operational Activities; • Changes to Operations; • Planning Applications; and, • Environmental Applications. • Environmental Management: <ul style="list-style-type: none"> • Groundwater Monitoring • Dust Management; and, • Landfill Remediation. • Other Business. | Note |
| 6 | <p>FREQUENCY OF MEETINGS</p> <p>6.1 Agreed quarterly:</p> <ul style="list-style-type: none"> • Thursday 28 February 2019 • Thursday 30 May 2019 • Thursday 22 August 2019 • Thursday 28 November 2019 | Note |
| 7 | <p>UPDATE FROM CLEANAWAY</p> <p>7.1 Steve Davis provided an operational update:</p> <ul style="list-style-type: none"> • Facility operates 7 days per week, 6 am to 6 pm, with 13 staff members; • Provided an explanation of current landfill progress and described the active landfill areas. Next three month predominantly in Cell 12; • Aim to complete the western side of the landfill, then cap and rehabilitate; • Discussion on dust management – visible to local community. Outcome, when windy, to run the watercart first thing in the morning; • Discussion on odour – infrequent impact to the community; • Litter collection – the site has a permanent litter collector on site; • Traffic management – concerns with the odd truck driver’s behaviour. Cleanaway has control over its drivers and contractors, but limited control over other non-Cleanaway drivers. Panizza Road is not a designated transport route for Cleanaway waste trucks; however, some non-Cleanaway vehicles use this road. <p>7.2 Louis Sparks provided a development update:</p> <ul style="list-style-type: none"> • New 12 m litter fence on the southern boundary being installed; • Cell 12 A tailings facility Works Approval (Environmental Approval) being submitted next week; • Progressive closure and capping of the final waste profile, commencing from the west and generally working east. Approximately three years to complete the western face of the landfill; • Receive drilling mud in IBC’s, solidified, then landfilled; • Western Power poles – metal removed, then shredded and landfilled due to treated timber; | <p>Note</p> <p>Note</p> |

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| | <ul style="list-style-type: none"> Untreated wooden pallets are shredded on site and used for erosion control on the landfill surface (not landfilled) and to reduce visual impact of external batters; Current Development Approval area explained. Consists of numerous historical approvals with a range of different conditions. Currently applying for a consolidated approval with a single set of Development Approval conditions for all site activities. Application will be advertised by the Shire for public comment. Currently applying to amend the facility operating hours. No waste placement activities in the extended hours, simply waste delivery. Working on mitigating vehicle road noise. Working with transport vehicles. Comment – likely to be community concern about increased traffic movements. <p><i>Additional post meeting information provided by Cleanaway:</i></p> <p><i>Applying for early arrival 3.00 am – 6.00 am as well as late arrival 10 pm – 3.00 am. Cleanaway already has 6 am – 10 pm approval for waste vehicles.</i></p> <p><u><i>After hour vehicle movements:</i></u></p> <table border="1" data-bbox="338 696 1334 1368"> <thead> <tr> <th data-bbox="338 696 493 1055">Origin</th> <th colspan="2" data-bbox="493 696 847 801">Outside current approved operating hours</th> <th colspan="2" data-bbox="847 696 1201 801">Within current approved operating hours</th> <th data-bbox="1201 696 1334 1055">Total</th> </tr> <tr> <td data-bbox="338 801 493 1055"></td> <th data-bbox="493 801 668 1055">Early arrival (3.00 am – 6.00 am)</th> <th data-bbox="668 801 847 1055">Late arrival (10.00 pm – 3.00 am)</th> <th data-bbox="847 801 1010 1055">Within normal operating hours (6.00 am – 6.00 pm)</th> <th data-bbox="1010 801 1201 1055">Out of normal operating hours (6.00 pm – 10.00 pm)</th> <td data-bbox="1201 801 1334 1055"></td> </tr> </thead> <tbody> <tr> <td data-bbox="338 1055 493 1115">Perth</td> <td data-bbox="493 1055 668 1115">4</td> <td data-bbox="668 1055 847 1115">0</td> <td data-bbox="847 1055 1010 1115">10</td> <td data-bbox="1010 1055 1201 1115">0</td> <td data-bbox="1201 1055 1334 1115">14</td> </tr> <tr> <td data-bbox="338 1115 493 1176">Mandurah</td> <td data-bbox="493 1115 668 1176">4</td> <td data-bbox="668 1115 847 1176">4</td> <td data-bbox="847 1115 1010 1176">28</td> <td data-bbox="1010 1115 1201 1176">4</td> <td data-bbox="1201 1115 1334 1176">40</td> </tr> <tr> <td data-bbox="338 1176 493 1236">Kemerton</td> <td data-bbox="493 1176 668 1236">4</td> <td data-bbox="668 1176 847 1236">4</td> <td data-bbox="847 1176 1010 1236">20</td> <td data-bbox="1010 1176 1201 1236">4</td> <td data-bbox="1201 1176 1334 1236">32</td> </tr> <tr> <td data-bbox="338 1236 493 1296">All Other</td> <td data-bbox="493 1236 668 1296">12</td> <td data-bbox="668 1236 847 1296">12</td> <td data-bbox="847 1236 1010 1296">38</td> <td data-bbox="1010 1236 1201 1296">14</td> <td data-bbox="1201 1236 1334 1296">76</td> </tr> <tr> <td data-bbox="338 1296 493 1368">TOTAL</td> <td data-bbox="493 1296 668 1368">24</td> <td data-bbox="668 1296 847 1368">20</td> <td data-bbox="847 1296 1010 1368">96</td> <td data-bbox="1010 1296 1201 1368">22</td> <td data-bbox="1201 1296 1334 1368">162</td> </tr> </tbody> </table> <p><i>Activities associated with the after-hours vehicle movements are restricted to:</i></p> <ul style="list-style-type: none"> <i>Existing single floodlight at the weighbridge;</i> <i>Existing solar lights with timer/motion sensor controls within the site at transporter offload areas;</i> <i>Existing construction light towers fitted with timer/motion sensor controls operated behind a bunded area to lower light pollution impacts. It should be noted that no sensitive land uses are located within the impacted area and that the bunding effectively prevents light spill; and,</i> <i>Minimum operation staff on site, to a maximum of six. No office staff outside the hours of 6.00 am to 6.00 pm.</i> <p><i>These activities are necessary for operating safely and securely and will be undertaken within existing Cleanaway management plans.</i></p> <ul style="list-style-type: none"> The site may be providing some of the soil fill for the Bunbury Outer Ring Road construction. This will reduce the visual impact of the site (stockpile removal). Some of the material will be backloaded to the road construction works. Construction scheduled to commence in 18 months' time, with a three-year construction period. | | | | Origin | Outside current approved operating hours | | Within current approved operating hours | | Total | | Early arrival (3.00 am – 6.00 am) | Late arrival (10.00 pm – 3.00 am) | Within normal operating hours (6.00 am – 6.00 pm) | Out of normal operating hours (6.00 pm – 10.00 pm) | | Perth | 4 | 0 | 10 | 0 | 14 | Mandurah | 4 | 4 | 28 | 4 | 40 | Kemerton | 4 | 4 | 20 | 4 | 32 | All Other | 12 | 12 | 38 | 14 | 76 | TOTAL | 24 | 20 | 96 | 22 | 162 | |
| Origin | Outside current approved operating hours | | Within current approved operating hours | | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Perth | 4 | 0 | 10 | 0 | 14 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Mandurah | 4 | 4 | 28 | 4 | 40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Kemerton | 4 | 4 | 20 | 4 | 32 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 8 | <p>OTHER BUSINESS</p> <p>8.1 Facility Open Day – Janice Dow commented that the recent facility open day was well received by the community and it would be great to have another open day next year, ideally an annual event.</p> | Louis Sparks |
| 9 | <p>Date of Next Meeting:</p> <p>Thursday 28 February 2019, 5.30 pm to 7.30 pm.</p> | |