

Meeting commenced at 1810 hours

Attendance: Alan Headon, Danielle Mudge, Jillian Stewart, Lloyd Mudge, Richard Pain, Garry Geuenich, Tom Robertson, Olga Ghiri, Marian Lang, Tony Williams, Tom Gallasch, Chris Parish, Terry Cundy.

Apology: Bruce McRae

Facilitator: Barbara Chappell

Minutes: Brenton Chappell

1. Meeting Opening

- 1.1 Barbara Chappell as the appointed facilitator gave a brief overview of the landfill committee history. Recognition of the history was an important aspect for the new committee. The formation of the new committee was based on broadening representation to enhance engagement with Cleanaway, the Wakefield Council, EPA, and community members as key stakeholders in the project.
- 1.2 An outline of the meeting agenda was provided; housekeeping items were attended to and all attendees briefly introduced themselves and shared their interest in the committee and how they aim to distribute information from the committee to the communities they represent.

2. Representative Introductions

2.1 Cleanaway Management staff:

- *Thomas Gallasch Engineering Manager (SA/NT) (15 years in waste industry, EPA and Cleanaway; industry consultant)*
- *Garry Geuenich Regional Manager Post Collects SA*
- *Terry Cundy Operations Manager Post Collections SA (Inkerman site Manager – proactive problem solver)*
- *Thomas Sleep Leading Hand Inkerman Landfill*
- *Tom Robertson Senior Environmental Business Partner (SA/NT)*
- *Olga Ghiri Stakeholder and Community Relations Manager (7 years in role)*

2.2 Cleanaway Operations overview:

- *Site operational since 2004 (EPA licence 14625)*
- *CWY 75%; External 25%*
- *Metro 64%; Rural 36%*
- *CWY Transfer Stations*
- *Wingfield; 142kt*
- *Monash (Riverland); 14kt*
- *Pt Augusta; 12kt*
- *Type of wastes accepted*
- *– C&I, C&D, MSW, putrescible, domestic – low level contaminated*

2.3 Cleanaway Standard practices:

- *Comply with waste acceptance criteria set out in EPA licence including compliance with dust, noise, odour, litter*

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- *Dispose of all LLCW in dedicated LLCW cell*
- *Cell capping design approved by EPA*
- *Maintain and respond to complaints register*
- *Comply with LEMP approved by EPA*
- *Daily cover; 150mm soil or alternative as approved by EPA*
- *Interim cover, 300mm after 30days not in use*
- *Cell design and construction as approved by the EPA*
- *Leachate, groundwater, stormwater & surface monitoring and management*
- *Operate to Landfill Gas Management Plan approved by EPA*
- *Provide EPA with annual report*

2.4 EPA Representatives:

- *Marian Lang* *Senior Environment Protection Officer and EPA Licence Co-ordinator for Inkerman – coordinator of overall 75 EPA sites*
- *Tony Williams* *Principal Adviser Training and Stakeholder Engagement*

They reported that no major changes in design for this site are expected at this time. Additional staff being provided to assist with community interaction.

2.5 CRG Representatives:

- *Danielle Mudge - local resident from Inkerman. She is passionate about her role given her farm is neighbouring the boundary of the landfill site. She and her husband manage the land inside the boundary that is not used for landfill on a share farm arrangement. She uses social media (Facebook) to share information.*
- *Richard Pain – from Port Wakefield. Previously on local council. Still holds high interest in the landfill site.*
- *Jill Stewart – resident of Avon for 50 years. Involved for a long time with the “dump”.*
- *Lloyd Mudge – Landholder on the northern boundary of the landfill site. Can be affected by Landfill operations including waste contamination of wheat fields and hazards to farm stock.*
- *Alan Headon – community member from Port Clinton. Yorke Peninsula Councillor. Long time experience in waste management (36 years). He has a high level of interest and sees the need for a strategic approach to waste management.*

2.6 Wakefield Council

- *Chris Parish – Community and Development Services Manager, Wakefield Regional Council. Local government has a compliance regulatory role which is limited on site, but broad outside the site in relation to waste management.*

2.7 CRG Facilitator and support

- *Barbara Chappell – local independent facilitator from Simply Speaking with a passion for supporting community engagement*
Brenton Chappell – minute taker, Simply Speaking associate.

3. Terms of Reference

3.1 The facilitator opened up discussions on the Terms of Reference. They were amended in real time as the meeting continued.

- 3.2 It was commented that the Inkerman site was developed for Adelaide metro waste originally. Regional areas have been added since the inception and some interstate waste on occasion. Bruce McRae pointed out the wording “regional areas” was omitted from the TOR’s.
- 3.3 Clarification was sought by Danielle on what information could be distributed by committee members (Section 8.5)
- 3.4 Section 13 Breach of Terms of Reference. Danielle asked if the wording could be tighter? Clarity was sought on the meaning of false and misleading information in the TOR’s.
- 3.5 Timing for the release of information from the meetings by committee members was discussed. This is covered in the TOR’s in Section 8 (8.5 and 8.10).
- 3.6 Any distribution of information via the media should be referred through the facilitator as an independent body.
- 3.7 Concern was expressed in regards to CRG members being misquoted in the community.
- 3.8 Discussion about the way in which the CRG was formed provided history and clarification for the establishment of the new committee structure. The facilitator reaffirmed the new structure of the CRG.
- 3.9 It was commented that a “Close Out” meeting of the previous committee would have been useful.
- 3.10 The facilitator checked in with the group to see if they were ready to close off on the Terms of Reference discussion.
- 3.11 The Terms of Reference were agreed to unanimously.

4. Communications

- 4.1 The facilitator called for discussion on the lines of communication
- 4.2 As a result of the discussion around appropriate communication, Tony Williams (EPA) offered to develop a flowchart on managing communication which was accepted.

Action: Tony to develop communications flowchart.

- 4.3 Getting communications right was seen as a critical activity by Garry. Knowing when communications are appropriate is an important issue for the community when dealing with unexpected events on the site.
- 4.4 The facilitator asked for information on how changes on the site are communicated to the community? General discussion followed.
- 4.5 Garry commented that clear demarcation is needed for what needs to be communicated.
- 4.6 The EPA Reps indicated the Act triggers communications that need to occur.
- 4.7 It was considered relevant that consideration be given to what might raise attention about issues on the site that need to be communicated to the community.
- 4.8 Tony indicated there are triggers for different types of communications about issues affecting the landfill.

Action: Dedicated landing site for information to be posted/developed by Tony.

- 4.9 Olga explained about the use of a central contact number being used at other Cleanaway landfill sites.

Action: Update on progress for 24 hour line to be provided by Olga.

- 4.10 Community needs to contact EPA on 8204 2000 with issues as well as contacting Cleanaway. Assists in the development of data for the Minister.

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4.11 Garry indicated that people needed to phone 08 8867 1355 or email cleanaway.com.au for a quick response to enquiries (24 hr turnaround for local residents). This is the current approach that Danielle and other CRG community members agreed is working well.

Action: Current call out system is to remain in situ at this time.

4.12 Council will have a link on their website about landfill information.

4.13 Danielle talked about communications with the general community. She commented that trust had been eroded and needs to be earned. Drivers for this include:

- Information provision to the wider community will need to develop over time.
- Timely delivery of information is critical.
- Need for hardcopies of information to be readily available.
- Where an activity is not communicated, heresay will occupy the space. Need to be on the front foot with clear, accurate and transparent information.

5. Operational Update

5.1 Garry delivered a presentation on the Alternative Litter Trial. Points covered included:

- *Trial approved by EPA and commenced Aug-17*
- *Trial extended 3 months with EPA approval until end Oct-18*
- *Extension approved by EPA to implement additional control measures*
- *Additional control measures implemented include:*
- *Improved primary litter net placement plan*
- *Fill plan updated to include litter net placement*
- *Purchased Litter Master 9000 vacuum*
- *Increased frequency of manual litter pickers*
- *Increased external boundary inspections*
- *Cease operations in extreme conditions*
- *Updated protocols to take into account wind conditions*
- *Engaged engineering group to optimise litter management initiatives – leverage from other sites across Australia*
- *Daily Cover (Tarp Deployment Systems) currently being evaluated and subject to EPA approval. Evaluating reduced exposure to flagging; litter in daily reclaimed cover; in use at MRL*
- *Additional Litter Nets are:*
 - *Subject to approval of the alternative litter system*
 - *Additional Second line of defence*
 - *In total three lines of defence exist*
 - *Working on final design*
 - *Significant capital investment*
 - *Approximately 600m long*
 - *Height 6m*

5.2 Inkerman height increase:

- *Height increase upgraded to major project status by DPTI requiring approval by the Minister*
- *Additional public consultation by DPTI*
- *3 responses; 2 x local residents & 1 x EPA*
- *No new issues raised*
- *27th September 2018 on Ministers agenda for resolution*

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- *5th October advised of development approval status*
- *We will provide an update on the actual determination at next CRG meeting*

5.3 There was a variety of questions / discussion on the information presented. There was acknowledgement of the high level of interest in the landfill operations and the investment being undertaken to maintain the site.

Action: Update on the Litter Net Trials to be provided at next meeting.

6. Standard Agenda Items

6.1 The facilitator outlined what standard items would be included on the agenda and called for any additional items. The standard agenda items will be:

- Operational Updates
- Compliance management
- Environmental compliance
- Remediation practices
- Community Update
- EPA Update
- Council Update
- Action Items
- Other items (as identified)

7. Frequency of Meetings

7.1 Meetings to be held quarterly over the next 12 months

7.2 Next meeting November 29th 2018. Plan for a site visit at 1800 hours followed by a one-hour meeting.

7.3 2019 Calendar

- Feb 21st
- May 23rd
- Aug 29th
- Nov 21st

8. Other business

8.1 Danielle and Jill raised discussion on the inaccuracy of the final set of minutes for the previous committee which has been in circulation in the community. The attendance list was incorrect and there were other corrections that need to be made.

Action: Jill to provide a hardcopy of the minutes in question for review.

8.2 Garry commented that Cleanaway wanted to be made aware of how they could contribute to the community.

Meeting closed 2045 hours.

Actions List

4.2 Tony to develop communications flowchart

4.8 Dedicated landing site for information to be posted/developed by Tony

4.9 Update on progress for 24 hour line to be provided by Olga.

4.11 Current call out system is to remain in situ at this time

5.3 Update on the Litter Net Trials to be provided at next meeting

8.1 Jill to provide a hardcopy of the minutes in question for review.